

Section 17.05 Applications

1. **Permit.** An owner or operator of a wireless facility shall obtain a small cell permit before placement of any wireless facility in the Town. A building permit is required for any proposed construction, repair or replacement of wireless facilities in accordance with the Town of Burkittsville Code.
2. **Application Requirements.** Each application for a small cell permit shall include the following information:
 1. Detailed construction plans describing proposed installation of the small cell facility and/or wireless support structure to be deployed, including any details, images, manufacturer information and/or material specifications required by the Town.
 2. A written description of the proposed design and installation, including applicant intent with respect to location or co-location.
 3. In the case of a proposed attachment to an existing utility pole owned by others and located in the Town, an executed agreement or authorization from the owner of the utility pole.
 4. In the case of a proposed attachment to a Town-owned facility, an executed agreement with the Town of Burkittsville authorizing the attachment.
 5. If an applicant is requesting the installation of a device on private property, the written consent of the owner must be provided to the Mayor and Council for approval.
 6. Each operator shall maintain accurate as-built maps and other appropriate records, including an inventory of its small cell facilities and wireless support structures. The inventory shall be provided to the Town in the approved format and include GIS coordinates, date of installation, type of wireless support structure, owner of wireless support structure and description, type, and owner for each small cell facility.